

Ethelbert B. Crawford Public Library
Board of Trustees Meeting Minutes
November 20, 2014 - DRAFT

Present: Connie Keller, Joe Fowler, Lynn Skolnick, Marvin Rappaport, Marcia Raponi, Steve Sharoff, Mary Paige Lang-Clouse and Sari Rosenheck
Absent: Terry Epstein

Lynn Skolnick, President of the Board, called the meeting to order at 6:00 pm.

Joe Fowler moved to accept the minutes of October 16, 2014; second by Connie Keller. Motion passed unanimously.

Vouchers were audited by Lynn Skolnick. Marcia Raponi moved to pay all bills presented; second by Steve Sharoff. Motion passed unanimously.

Lynn requested that the monthly financials include the percentage of budget line expended. Mary Paige has requested such from BW&W.

Noted – New York State Local Retirement System (NYSLRS) cost came in lower than was projected; legal / professional costs coming in higher than expected.

Committee Reports

Committee appointments will be addressed at the Board's January, 2015 meeting.

Policy Committee – Marcia, Steve & Terry will begin meeting to discuss specific parts and bring back to the full board.

Directors Report – attached.

Discussion was held about 393 Broadway building. The Board expects to sell this building once the library moves into the new building. If the sale does not happen right away need to find out the tax implications. Lynn will contact Miriam Ehrenberg about listing the library for sale. In January, 2013 it was appraised at \$310,000.

The buried fuel tank located beneath where digging was done to put in the footings for the vestibule in the new building was leaking. DEC had to be contacted and oversee the cleanup. The expectation is that the cleanup of this unforeseen (according to DASNY) circumstance will cost over \$30,000; as much as \$40,000.

4% Village Inspection Fee – Marvin Newberg will speak with Michael Davidoff about.

Use of the Community Room in the new library was discussed; to speak more about policies related to its use in the next months.

Sari volunteered to write a piece for the December 1 Newsletter.

RCLS – Advocacy Day is Wednesday, February 25th in Albany. RCLS hires up to 4 buses. Trustees must try to get library customers/champions to attend. Invite the Friends to sponsor a bus. The goal – to get money restored to libraries in New York State budget. As per Lynn NYS has a \$5 billion surplus this year.

Discussion of outsourcing payroll processing.

Winter, 2014 hours will remain the same. Will be undertaking tasks related to transitioning into the new building in 2015.

Strategic Plan draft was distributed to all trustees to review in total; discussion of the first two initiatives at December, 2014 meeting.

Board agreed with moving forward organizing for a design charrette for the outdoor spaces at the new library.

Next meeting: December 18th at 6 p.m. Connie moved to adjourn; second by Steve. Motion passed unanimously.