

Ethelbert B. Crawford Public Library
Board of Trustees Meeting Minutes
December 28, 2014 – APPROVED January 15, 2015

Present: Connie Keller, Lynn Skolnick, Terry Epstein, Marcia Raponi, Steve Sharoff and Mary Paige Lang-Clouse
Absent: Marvin Rappaport

Lynn Skolnick, President of the Board, called the meeting to order at 5:32 p.m.

Marcia Raponi moved to accept the minutes of November 20, 2014; second by Steve Sharoff. Motion passed unanimously.

Vouchers were audited by Terry Epstein. Terry moved to pay all bills as presented; second by Marcia Raponi. Motion passed unanimously.

Committee Reports

Policy Committee – Marcia, Steve & Terry need to meet. They will compartmentalize the update process. Policy needs to be set for use of the Community Room in the new library.

Directors Report – verbal – notes below

Building & Grounds: All is well. Paperwork has been signed to list the building at the appraised price of \$310,000. Will continue to seek someone for interior work that we've been looking for a handyman to do.

Mary Paige discussed grant applications she & Joanna are working on as well as library programming.

New Building: The Friends are working with Joanna and Mary Paige on improvements to the children's and YA areas. Mary Paige is meeting with Robert Hubsher at RCLS tomorrow related to some new building issues.

Old Business: Strategic Plan - As per Lynn – please review to determine if anything needs to be updated prior to adoption. Objective 2 Goal 1 of Communications – use titles instead of specific names of staff. Same goes for language throughout the document. Also need to be consistent with wording – verb first or not. Goal is to adopt at January 2015 meeting.

Construction Update: Monthly Status Report issued by DASNY shared with Board. Seeking further clarification of it from Jim Monroe from DASNY.

The Capital account will be opened with a deposit of \$500,000 tomorrow.

Steve moved to close the meeting; seconded by Connie Keller.

Next meeting: January 15th at 6 p.m. Connie moved to adjourn; second by Steve. Motion passed unanimously.

Respectfully submitted,

Terry Epstein, Secretary