

Ethelbert B. Crawford Public Library Board Meeting Minutes

February 17, 2022

4:30pm via Zoom

DRAFT

Meeting called to order by President Lynn Skolnick at 4:32 p.m.

Board Members Present: Lynn Skolnick, Marvin Rappaport, Connie Keller, Marcia Raponi, Scot Freestone, architect. Later joined by Steve Sharoff.

Absent: Sari Rosenheck.

MP introduced Scot F. They explained drawings of the new office, and teen space. Motion by Marvin, seconded by Marcia to move ahead with drawings, Unanimous. Noted that electric/data outlets were missing from drawing in office space. In place just didn't appear on Scot's drawings.

Reorganization Meeting – addition – Marvin Rappaport BOT secretary. Motion by Marcia, second Steve S. Unanimous.

Approval of Agenda: motion made by Connie Keller, second by Marcia. All were in favor.

Approval of Minutes of January 20, 2022 meeting: Marvin made a motion to approve; second by Steve S. Unanimous.

Correspondence: 2/6/22 email from Steve White resigning from the BOT effective 2/7/22. Motion to accept with regret by Marvin, second by Marcia. Unanimous.

Public Comment: none

Voucher Approval Steve S. made motion; Marvin seconded. All were in favor.

Bills to be Paid and Financials: Motion to pay bills by Marvin, second by Connie. All were in favor. Alan has the 4th of 4 payments for his Medicare reimbursement payments due still from when he retired through 2020. He submitted his 2021 payment documentation so that payment has been issued.

Committee Reports

Programming: attach Connie's Program Committee Report.

Building & Grounds: attach Marcia's report. Update from MP. Silverman Plumbing came for toilet problem and brought a "snake" camera with them. Issue with blockage coming from tree roots is about 15 ft out. Silverman recommended pouring a liquid down annually. Small kiosk moving forward and the small book arch over the kiosk was put up by Todd S.

Policy- Next meeting scheduled for March 9, 2022 at 10:30am.

Youth Services -see Cheryl's Report

IT no report-looking to hire.

Friends of the Library - Feb 8th meeting attended by Connie-see minutes of Friends' meeting posted.

Director's- See written report. Book Festival: library provides insurance for tent. Issues have occurred in teen area targeting certain teens by others. Library staff aware and are on top of it.

Executive Session 5:03pm motion Steve S, second Marvin, unanimous – legal update and personnel. Motion to return to regular meeting at 5:15pm by Marcia, second Steve S. Unanimous

Committee Appointments:

Building and Grounds: Marcia, Harvey, Bruce, Steve W staying on this committee.

Budget and Finance: Steven Sharoff, vacancy (Steve W).

Personnel: Sari, Marvin and Lynn

Policy: Marcia, Marvin and Steve S.

Programming: Connie, Sari, Carly and Myron G.

Old Business

Covid-19 update – Gov Hochul virtual meeting allowance for library board meetings scheduled to end 3/16/22, the day before BOT meeting.

Tax Help – AARP and IRS going well. Two appts. per time slot. Currently addressing laps in schedule to be more efficient.

Personnel Committee – meeting scheduled for 2/24/2022 at 10 am.

New Business

Language of Motion: The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2021 Annual Report was reviewed and accepted by the EBCPL Board of Trustees. NYS annual report sent to RCLS. Motion to approve Marcia, second Connie. Unanimous.

NYLA – Library Advocacy Day, 2022: 3/2/22

2022 Library Budget Vote and Trustee Election: Wed., October 12,2022 3p – 8p. Up for re-election this year: L. Skolnick and vacancy (Steve White). Appointment of replacement trustee.

NYS Annual Report filed with RCLS and GAAP Audit completed by Cooper Arias

Motion to adjourn made by Marvin second by Steve S. All were in favor. Adjourned at 5:15 pm

Respectfully submitted,
Marcia Raponi