Ethelbert B. Crawford Public Library
Annual Report For Public And Association Libraries - 2022

	CURRENT YEAR	*PREVIOUS YEAR*

1. GENERAL LIBRARY INFORMATION

Library/Director Information

[Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.
To avoid loss of data, only one person at a time should be logged into a member library report.
Multiple people logged into the same report will cause data to be lost.
Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2022, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.37 through 1.44).

		CURRENT YEAR	*PREVIOUS YEAR*
1.1	Library ID Number	7200594210	*7200594210*
1.2	Library Name	ETHELBERT B. CRAWFORD PUBLIC LIBRARY	*ETHELBERT B. CRAWFORD PUBLIC LIBRARY*
1.3	Name Status (State use only)	00	*00 (for no change from previous year)*
1.4	Structure Status (State use only)	00 (for no change from previous year)	*00 (for no change from previous year)*
1.5	Community	Monticello	*Monticello*
1.6	Beginning Fiscal Reporting Year	01/01/2022	*01/01/2021*
1.7	Ending Fiscal Reporting Year	12/31/2022	*12/31/2021*

1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	*No*
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	*N/A*
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	*N/A*
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2022	*01/01/2021*
1.12	Ending <u>Local</u> Fiscal Year	12/31/2022	*12/31/2021*
1.13	Address Status	00	*00 (for no change from previous year)*
1.14	Street Address	479 BROADWAY	*479 BROADWAY*
1.15	City	MONTICELLO	*MONTICELLO*
1.16	Zip Code	12701	*12701*
1.17	Mailing Address	479 BROADWAY	*479 BROADWAY*
1.18	City	MONTICELLO	*MONTICELLO*
1.19	Zip Code	12701	*12701*
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 794-4660	*(845) 794-4660*
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 794-4602	*(845) 794-4602*

1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	langclouse@rcls.org	*langclouse@rcls.org*
1.23	Library Home Page URL (Enter N/A if no home page URL)	ebcpl.org	*ebcpl.org*
1.24	Population Chartered to Serve (per 2020 Census)	19,614	*18,358*
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	*PUBLIC*
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District	*Special Legislative District*
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	*N*
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	*Absolute*
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	02/01/1998	*02/01/1998*
1.30	Date the library was last registered	09/08/2004	*09/08/2004*
1.31	Federal Employer Identification Number	141746624	*141746624*
1.32	County	SULLIVAN	*SULLIVAN*
1.33	School District	Monticello Central School District	*Monticello Central School District*
1.34	Town/City	Thompson	*Thompson*

| 1.35 | Library System | Ramapo Catskill Library System | *Ramapo Catskill Library System* |

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	N/A	*N/A*
1.36b	President/CEO Phone Number	N/A	*N/A*
1.36c	President/CEO Email	N/A	*N/A*

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37	First Name of Library Director/Manager	Mary Paige	*Mary Paige*
1.38	Last Name of Library Director/Manager	Lang-Clouse	*Lang-Clouse*
1.39	NYS Public Librarian Certification Number	25567	*25567*
1.40	What is the highest education level of the library manager/director?	Master's Degree	*Master's Degree*
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	*Y*
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y	*Y*
1.43	E-mail Address of the Director/Manager	langclouse@rcls.org	*langclouse@rcls.org*
1.44	Fax Number of the Director/Manager	(845) 794-4602	*(845) 794-4602*
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y	*Y*

1.46   Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.   Y   *Y*

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	Ethelbert B. Crawford Public Library	*Ethelbert B. Crawford Public Library*
2.	Indicate the type of municipality or district holding the public vote	Special Legislative District	*Special Legislative District*
3.	Date the vote was held (mm/dd/2022)	10/12/2022	*10/06/2021*
4.	Was the vote successful? Y/N	Y	*Y*
5.	What type of public vote was it?	budget vote (special legislative district public library only)	*budget vote (special legislative district public library only)*
6a.	Most recent prior year approved appropriation from a public vote:	$1,243,810	*$1,237,641*
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	$51,953	*$6,169*
6c.	Total proposed appropriation (sum of 6a and 6b):	$1,295,763	*$1,243,810*

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47   Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2022) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.   N   *N*

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding the public vote   N/A   *N/A*

2.   Indicate the type of municipality or district holding the public vote   Other   *Other*

3.   Date the last successful vote was held (mm/dd/yyyy)   N/A   *N/A*

4.   What type of public vote was it?   Other   *Other*

5.   What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?   N/A   *N/A*

1.48   Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49.   N   *N*

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting municipality or district   N/A   *N/A*

2.   Is this a written contractual agreement?   N/A   *N/A*

3.   Population of the geographic area served by this contract   N/A   *N/A*

4.	Dollar amount of contract	N/A	*N/A*
5.	Enter the appropriate code for range of services provided (select one):	N/A	*N/A*
1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u>; if no, please go to Part 2, Library Collection.	N	*N*

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	12,072	*12,732*
2.2	Adult Non-fiction Books	7,911	*7,820*
2.3	Total Adult Books (Total questions 2.1 & 2.2)	19,983	*20,552*
2.4	Children's Fiction Books	8,611	*8,547*

2.5	Children's Non-fiction Books	3,741	*3,935*
2.6	Total Children's Books (Total questions 2.4 & 2.5)	12,352	*12,482*
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	32,335	*33,034*

Other Print Materials

2.8	Total Uncataloged Books	1	*1*
2.9	Total Print Serials	692	*668*
2.10	All Other Print Materials	30	*30*
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	723	*699*
2.12	Total Print Materials (Total questions 2.7 and 2.11)	33,058	*33,733*

ALL OTHER MATERIALS
Electronic Materials

2.13	Electronic Books	38,061	*36,489*
2.14	Local Electronic Collections	14	*11*
2.15	NOVELNY Electronic Collections	15	*15*
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	29	*26*
2.17	Audio - Downloadable Units	13,007	*11,653*
2.18	Video - Downloadable Units	0	*511*

Note: The System's count of 511 units in 2021 expired and the Overdrive video format is no longer available.

2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	225,231	*220,346*
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	276,328	*269,025*

Non-Electronic Materials

2.21	Audio - Physical Units	2,121	*2,221*
2.22	Video - Physical Units	2,490	*2,587*
2.23	Other Circulating Physical Items	197	*184*
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	37,836	*4,992*

Grand Total/Additions to Holdings

2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	314,194	*307,750*

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	2,045	*2,160*
2.27	All Other Print Materials	413	*437*
2.28	Electronic Materials	14,685	*13,256*
2.29	All Other Materials	144	*199*
2.30	Total Additions (Total questions 2.26 through 2.29)	17,287	*16,052*

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	26,024	*14,024*
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	*CT - Annual Count*
3.2	Registered resident borrowers	7,020	*6,639*
3.3	Registered non-resident borrowers	176	*304*

Please report information on WRITTEN POLICIES as of 12/31/22.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	N	*N*
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	*Y*
3.6	Does the library have an Internet use policy?	Y	*Y*
3.7	Does the library have a disaster plan?	N	*N*
3.8	Does the library have a board-approved conflict of interest policy?	Y	*Y*
3.9	Does the library have a board-approved whistle blower policy?	Y	*Y*
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y	*Y*

Please report information on ACCESSIBILITY as of 12/31/22.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	*Y*
3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/ TDD)?	N	*N*
3.13 Does the library have large print books?	Y	*Y*
3.14 Does the library have assistive technology for people who are visually impaired or blind?	Y	*N*

Note: Physical Magnifiers

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	No	No
refreshable Braille commonly referred to as a refreshable Braille display	No	No
screen magnification software, such as Zoomtext	No	No
electronic scanning and reading software, such as OpenBook	No	No

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y	*Y*

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	133	*76*

Note: Started having more in-person programs post-COVID

3.18	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	37	*23*

3.19a	Number of Synchronous Program Sessions Targeted at Children Ages 0-5	49	*N/A*

3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	33	*N/A*

3.20	Number of Synchronous General Interest Program Sessions	16	*0*

3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	268	*99*

Note: Started having more in-person programs post-COVID

3.21a	Number of Synchronous In-Person Onsite Program Sessions	242	*110*

Note: The number is the same.

3.21b	Number of Synchronous In-Person Offsite Program Sessions	0	*0*

3.21c   Number of Synchronous Virtual Program   26   *109*
Sessions

Note: We offered more hybrid programs but more people opted to come in-person.

3.21d   Total number of synchronous programs   268
(3.21a + 3.21b + 3.21c)

Note: Started having more in-person programs post-COVID

3.22   One-on-One Program Sessions   231   *735*

Note: We had no IT person for much of 2022 so had little to no one-on-one tech sessions as we'd had in 2021.

3.23   Do library staff, trustees and/or volunteers   Yes   *Yes*
reach outside of the library to promote library
programs and services through group presentations,
information tables and/or other similar educational
activities sponsored by the Library?

3.24   Attendance at Synchronous Programs   1,208   *1,106*
Targeted at Adults Age 19 or Older

3.25   Attendance at Synchronous Programs   257   *88*
Targeted at Young Adults Ages 12-18

Note: Started having more in-person programs post-COVID

3.26a   Attendance at Synchronous Programs   487   *N/A*
Targeted at Children Ages 0-5

3.26b   Attendance at Synchronous Programs   199   *N/A*
Targeted at Children Ages 6-11

3.27   Attendance at Synchronous General   154   *308*
Interest Programs

Note: We usually have targeted audiences.

3.28   Total Attendance at Synchronous   2,305   *1,502*
Programs (Total questions 3.24, 3.25, 3.26a, 3.26b,
3.27).

Note: Started having more in-person programs post-COVID

3.28a   Synchronous In-Person Onsite Program   2,102   *1,353*
Attendance

3.28b   Synchronous In-Person Offsite Program   12   *0*
Attendance

Note: Attended Farmers Markets (Monticello & Rock Hill) Offered mini one-one-one story times
with read-aloud & a craft. June-July-Aug-Sept

3.28c   Synchronous Virtual Program Attendance   191   *1,099*

Note: Started having more in-person programs with hybrid option post-COVID

3.28d   Total synchronous program attendance   2,305
(3.28a + 3.28b + 3.28c)

3.29   One-on-One Program Attendance   231   *735*

Note: We had no IT person for much of 2022 so had little to no one-on-one tech sessions as we'd had
in 2021.

3.29a   Total Number of Asynchronous Program   4   *58*
Presentations

Note: Started having more in-person programs post-COVID

3.29b   Total Views of Asynchronous Program   64   *3,725*
Presentations within 30 Days

Note: Doors closed much of 2021. We offered more virtual programs with later views of recordings
available. Recorded fewer hybrid programs in 2022 being open and without an IT person.

3.30   Total Number of Children's Programs   82   *118*
(sum of Q3.19a and Q3.19b)

3.31   Total Children's Program Attendance   686   *4,507*
(sum of Q3.26a and Q3.26b)

Note: Unexplained drop in participation.

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library
during the summer of 2022 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Program(s) for Adults	No	No
d.	Summer Reading at New York Libraries name and/or logo used	No	No
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes	Yes
f.	N/A	No	No
3.33	Library outlets offering the summer reading program	1	*1*
3.34	Children registered for the library's summer reading program	85	*97*
3.35	Young adults registered for the library's summer reading program	23	*31*
3.36	Adults registered for the library's summer reading program	0	*0*
3.37	Total number registered for the library's summer reading program (total 3.34 + 3.35 + 3.36)	108	*128*
3.38	Children's program sessions - Summer 2022	22	*39*
3.39	Young adult program sessions - Summer 2022	6	*14*
3.40	Adult program sessions - Summer 2022	0	*0*
3.41	Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40)	28	*53*

3.42	Children's program attendance - Summer 2022	219	*754*
3.43	Young adult program attendance - Summer 2022	45	*132*
3.44	Adult program attendance - Summer 2022	0	*0*
3.45	Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44)	264	*886*

Note: We're not sure why our summer library program numbers were so low last year but participation was lower than usual.

COLLABORATORS

3.46	Public school district(s) and/or BOCES	1	*1*
3.47	Non-public school(s)	0	*0*
3.48	Childcare center(s)	1	*1*
3.49	Summer camp(s)	1	*0*
3.50	Municipality/Municipalities	0	*0*
3.51	Literacy provider(s)	0	*1*
3.52	Other (describe using the State note)	0	*0*
3.53	Total Collaborators (total 3.46 through 3.52)	3	*3*

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

3.54	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	*Y*

3.55 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes	Yes
b.	Focus on parents & caregivers	No	No
c.	Combined audience	No	No
d.	N/A	No	No

3.56 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	46	*63*

Note: Difference in numbers due to staffing changes.

b.	Focus on parents & caregivers	0	*0*
c.	Combined audience	0	*0*
d.	N/A	0	*0*
3.57	Total Sessions	46	*63*

Note: Difference in numbers due to staffing changes.

3.58 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	491	*1,112*

Note: Difference in numbers due to staffing changes.

b.	Focus on parents & caregivers	0	*0*
c.	Combined audience	0	*0*
d.	N/A	0	*0*

| 3.59 | Total Attendance | 491 | *1,112* |

Note: Difference in numbers due to staffing changes.

3.60 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	No	No
d.	Health care providers/agencies	No	No
e.	Other (describe using the State note)	No	No

Please report information on ADULT LITERACY for the 2022 calendar year.

ADULT LITERACY

3.61	Did the library offer adult literacy programs?	No	*No*
3.62	Total group program sessions	0	*0*
3.63	Total one-on-one program sessions	0	*0*
3.64	Total group program attendance	0	*0*
3.65	Total one-on-one program attendance	0	*0*

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using Note)	No	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N	*Y*
3.68	Children's program sessions	0	*5*
3.69	Young adult program sessions	0	*0*
3.70	Adult program sessions	0	*0*
3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	0	*5*
3.72	One-on-one program sessions	0	*0*
3.73	Children's program attendance	0	*35*
3.74	Young adult program attendance	0	*0*
3.75	Adult program attendance	0	*0*
3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	0	*35*
3.77	One-on-one program attendance	0	*0*

3.78 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the Note)	No	No

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79	Did the library offer digital literacy programs?	Y	*Y*
3.80	Total group program sessions	0	*0*
3.81	Total one-on-one program sessions	6	*25*

Note: Had an IT person for a short period in 2022.

3.82	Total group program attendance	0	*0*
3.83	Total one-on-one program attendance	6	*25*

Note: Had an IT person for a short period in 2022.

3.84	Did your library offer teen-led activities during the 2022 calendar year?	N	*N*

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	12,712	*11,254*
4.2	Adult Non-fiction Books	4,186	*4,339*
4.3	Total Adult Books (Total questions 4.1 & 4.2)	16,898	*15,593*
4.4	Children's Fiction Books	11,327	*11,803*
4.5	Children's Non-fiction Books	2,374	*2,658*

4.6	Total Children's Books (Total questions 4.4 & 4.5)	13,701	*14,461*
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	30,599	*30,054*

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	5,706	*6,032*
4.9	Circulation of Children's Other Materials	1,015	*968*
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	6,721	*7,000*
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	37,320	*37,054*

ELECTRONIC USE

4.12	Use of Electronic Material	13,473	*11,232*
4.13	Successful Retrieval of Electronic Information	1,062	*1,496*
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	14,535	*12,728*
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	50,793	*48,286*
4.16	Total Collection Use (Total questions 4.13 & 4.15)	51,855	*49,782*
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	14,716	*15,429*
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No	

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	2,184	*1,350*
4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	ES - Annual Estimate Based on Typical Week(s)	*ES - Annual Estimate Based on Typical Week(s)*
4.20	Does the library offer virtual reference?	N	*N*

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21	TOTAL MATERIALS RECEIVED	8,949	*10,760*

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22	TOTAL MATERIALS PROVIDED	10,289	*10,460*

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	*Y*
5.2	Online public access catalog (OPAC)?	Y	*Y*
5.3	Electronic access to the OPAC from outside the library?	Y	*Y*
5.4	Annual number of visits to the library's web site	26,708	*30,117*
5.5	Does the library use Internet filtering software on any computer?	N	*N*
5.6	Does your library use social media?	Y	*Y*
5.7	Does the library file for E-rate benefits?	N	*N*

5.8	Is the library part of a consortium for E-rate benefits?	Y	*Y*
5.9	If yes, in which consortium are you participating?	Ramapo Catskill Library System	*Ramapo Catskill Library System*
5.10	Name of the person responsible for the library's Information Technology (IT) services	Leonel Torres	*Danielle DiStefano*
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 794-4660	*(845) 794-4660*
5.12	IT contact's email address	mtcit@rcls.org	*ddistefano@rcls.org*

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	38	*38*

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	*1*
6.3	Vacant Library Director (certified)	0	*0*
6.4	Librarian (certified)	1	*1*
6.5	Vacant Librarian (certified)	0	*0*
6.6	Library Manager (not certified)	0	*0*
6.7	Vacant Library Manager (not certified)	0	*0*

6.8	Library Specialist/Paraprofessional (not certified)	0	*0*
6.9	Vacant Library Specialist/ Paraprofessional (not certified)	0	*0*
6.10	Other Staff	7.39	*7.18*
6.11	Vacant Other Staff	2	*1.79*
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	9.39	*9.18*
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	2.00	*1.79*

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	*1*
6.15	Salary - Entry Level Librarian (certified)	$56,575	*$51,250*
6.16	FTE - Library Director (certified)	1	*1*
6.17	Salary - Library Director (certified)	$93,756	*$92,350*
6.18	FTE - Library Manager (not certified)	0	*0*
6.19	Salary - Library Manager (not certified)	$0	*$0*

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y	*Y*
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y	*Y*
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y	*Y*
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y	*Y*
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	*Y*
6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y	*Y*
7.	Is open the minimum standard number of public service hours for population served. (see instructions)	Y	*Y*

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a.	space	Y	*Y*
8b.	lighting	Y	*Y*
8c.	shelving	Y	*Y*
8d.	seating	Y	*Y*

8e.	power infrastructure	Y	*Y*
8f.	data infrastructure	Y	*Y*
8g.	public restroom	Y	*Y*

9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	*Y*

10. Provides

10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	*Y*
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	*Y*
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	*Y*
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	*Y*
13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	*Y*
14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	*Y*

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	*1*
8.2	Branches	0	*0*
8.3	Bookmobiles	0	*0*
8.4	Other Outlets	0	*0*
8.5	**TOTAL PUBLIC SERVICE OUTLETS** (Total questions 8.1 - 8.4)	1	*1*

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6	Minimum Weekly Total Hours - Main Library	52.50	*48.50*
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00	*0.00*
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	*0.00*
8.9	**Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)**	52.50	*48.50*
8.10	Annual Total Hours - Main Library	2,762.00	*2,668.00*
8.11	Annual Total Hours - Branch Libraries	0.00	*0.00*
8.12	Annual Total Hours - Bookmobiles	0.00	*0.00*
8.13	**Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)**	2,762.00	*2,668.00*

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No	*No*

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	No	*Yes*

Note: N/A

CV3 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	No	*Yes*

Note: N/A

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	No	*Yes*

Note: N/A

CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	No	*Yes*

Note: N/A

CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?	No	*Yes*

Note: N/A

CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	No	*No*

Note: N/A

CV8	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?	No	*No*
CV9	Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19	0	*52*

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	ETHELBERT B. CRAWFORD PUBLIC LIBRARY	*Ethelbert B. Crawford Public Library*
2.	Outlet Name Status	00	*00 (for no change)*
3.	Street Address	479 BROADWAY	*479 Broadway*
4.	Outlet Street Address Status	00	*00 (for no change)*
5.	City	MONTICELLO	*Monticello*
6.	Zip Code	12701	*12701*

7.	Phone (enter 10 digits only)	(845) 794-4660	*(845) 794-4660*
8.	Fax Number (enter 10 digits only)	(845) 794-4602	*(845) 794-4602*
9.	E-mail Address	langclouse@rcls.org	*langclouse@rcls.org*
10.	Outlet URL	ebcpl.org	*www.ebcpl.org*
11.	County	SULLIVAN	*Sullivan*
12.	School District	Monticello Central School District	*Monticello Central*
13.	Library System	Ramapo Catskill Library System	*Ramapo Catskill Library System*
14.	Outlet Type Code (select one):	CE	*CE*
15.	Public Service Hours Per Year for This Outlet	2,762	*2,668*
16.	Number of Weeks This Outlet is Open	52	*52*
16a	Number of weeks an outlet closed due to COVID-19	0	*0*
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0	*52*
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	*Y*
18.	Is the meeting space available for public use even when the outlet is closed?	N	*N*
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	21	*16*
20.	Enter the appropriate outlet code (select one):	LO	*LO*

21.	Who owns this outlet building?	Library Board	*Library Board*
22.	Who owns the land on which this outlet is built?	Library Board	*Library Board*
23.	Indicate the year this outlet was initially constructed	1925	*1925*
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2021	*2021*
25.	Square footage of the outlet	10,000	*10,000*
26.	Number of Internet Computers Used by General Public	9	*9*
27.	Number of uses (sessions) of public Internet computers per year	4,019	*2,386*
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	*CT - Annual Count*
28.	Type of connection on the outlet's public Internet computers	Cable	*Cable*
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps	*11 Greater than or equal to 100 mbps and less than 1 gbps*
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	7 Greater than or equal to 10 mbps and less than 15 mbps	*7 Greater than or equal to 10 mbps and less than 15 mbps*
31.	Internet Provider	Spectrum/Time Warner Cable	*Spectrum/Time Warner Cable*

| 32. | WiFi Access | Other (specify using the State note) | *Other (specify using the State note)* |

Note: Is accessible before the library opens in the morning and after it closes but not through the overnight

| 33. | Wireless Sessions | 67,648 | *32,678* |

| 33a | Reporting Method for Wireless Sessions | CT - Annual Count | *CT - Annual Count* |

| 34. | Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? | Y | *Y* |

| 35. | Is every public part of the outlet accessible to a person in a wheelchair? | Y | *Y* |

| 36. | Does your **outlet** have a Makerspace? | N | *N* |

| 37. | *LIBID* | 7200594210 | *7200594210* |

| 38. | *FSCSID* | NY0606 | *NY0606* |

| 39. | *Number of Bookmobiles in the Bookmobile Outlet Record* | 0 | *0* |

| 40. | *Outlet Structure Status* | 00 | *00 (for no change from previous year)* |

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

| 10.1 | Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022) | 12 | *12* |

NUMBER OF TRUSTEES AND TERMS

| 10.2 | Does your library have a range of trustees stated in the library's charter documents (incorporation)? | No | *No* |

| 10.5 | If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? | 7 | *7* |

| 10.6 | Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. | Yes | *Yes* |

| 10.7 | If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? | 3 years | *3 years* |

BOARD MEMBER SELECTION

| 10.8 | Enter Board Member Selection Code (select one): | EP - board members are elected in a public election | *EP - board members are elected in a public election* |

List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	First Name	Maureen	*Lynn*
10.10	Last Name	O'Meara	*Skolnick*
10.11	Mailing Address	343 Mongaup Rd	*1 Medallion Road*
10.12	City	Monticello	*Kiamesha Lake*
10.13	Zip Code (5 digits only)	12701	*12751*
10.14	Phone (enter 10 digits only)	(845) 798-0408	*(845) 794-0362*

10.15	E-mail Address	momeara51@gmail.com	*lynnskolnick@gmail.com*
10.16	Term Begins - Month	January	*January*
10.17	Term Begins - Year (yyyy)	2021	*2020*
10.18	Term Expires - Month	December	*December*
10.19	Term Expires - Year (yyyy)	2023	*2022*
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No	*Yes*

Note: Trustee M. O'Meara is serving the 3rd/last year of Sari Rosenheck's term which was to run from 1/1/21 through 12/31/23

10.21	The date the Oath of Office was taken (mm/dd/yyyy)	12/05/2022	*05/20/2020*
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/05/2022	*05/20/2020*
10.23	Is this a brand new trustee?	N	*N*

Please Note: last year's answers for repeating groups cannot be displayed.

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled	*Filled*
2.	First Name of Board Member	Marcia	*Marcia*
3.	Last Name of Board Member	Raponi	*Raponi*

4.	Mailing Address	295 Hartwood Rd.	*295 Hartwood Road*
5.	City	Forestburgh	*Forestburgh*
6.	Zip Code (5 digits only)	12777	*12777*
7.	E-mail address	mraponi41@gmail.com	*mraponi41@gmail.com*
8.	Office Held or Trustee	Vice President	*Vice President*
9.	Term Begins - Month	January	*January*
10.	Term Begins - Year (year)	2021	*2021*
11.	Term Expires	December	*December*
12.	Term Expires - Year (yyyy)	2023	*2023*
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	*Yes*
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/04/2020	*12/04/2020*
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/04/2020	*12/04/2020*
16.	Is this a brand new trustee?	N	*N*
1.	Status	Filled	*Filled*
2.	First Name of Board Member	Thomas	*Steve*
3.	Last Name of Board Member	Rue	*White*

4.	Mailing Address	PO Box 830	*PO Box 482*
5.	City	Monticello	*Mongaup Valley*
6.	Zip Code (5 digits only)	12701	*12762*
7.	E-mail address	tom@choicesmhc.com	*swhite12701@gmail.com*
8.	Office Held or Trustee	Financial Officer	*Trustee*
9.	Term Begins - Month	January	*January*
10.	Term Begins - Year (year)	2023	*2020*
11.	Term Expires	December	*December*
12.	Term Expires - Year (yyyy)	2025	*2022*
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	*Yes*
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/13/2022	*01/06/2020*
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/13/2022	*01/06/2020*
16.	Is this a brand new trustee?	Y	*N*
1.	Status	Filled	*Filled*
2.	First Name of Board Member	Richard	*Steven*
3.	Last Name of Board Member	Arnold	*Sharoff*

#			
4.	Mailing Address	11 Kenny Lane	*125 Plank Road*
5.	City	Kiamesha Lake	*Forestburgh*
6.	Zip Code (5 digits only)	12751	*12777*
7.	E-mail address	glenwildstudio@gmail.com	*steveboces1@aol.com*
8.	Office Held or Trustee	Trustee	*Financial Officer*
9.	Term Begins - Month	January	*January*
10.	Term Begins - Year (year)	2022	*2022*
11.	Term Expires	December	*December*
12.	Term Expires - Year (yyyy)	2024	*2024*
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No	*Yes*
14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/01/2023	*12/17/2021*
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/01/2023	*12/17/2021*
16.	Is this a brand new trustee?	N	*N*
1.	Status	Filled	*Filled*
2.	First Name of Board Member	Melanie	*Constance*
3.	Last Name of Board Member	Olson	*Keller*

4.	Mailing Address	50 Friedman Rd	*33 Atwell Lane*
5.	City	Harris	*Monticello*
6.	Zip Code (5 digits only)	12742	*12701*
7.	E-mail address	mawolson@gmail.com	*connie77@outlook.com*
8.	Office Held or Trustee	Trustee	*Trustee*
9.	Term Begins - Month	January	*January*
10.	Term Begins - Year (year)	2023	*2022*
11.	Term Expires	December	*December*
12.	Term Expires - Year (yyyy)	2024	*2024*
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No	*Yes*
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/30/2023	*12/15/2021*
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/30/2023	*12/15/2021*
16.	Is this a brand new trustee?	Y	*N*
1.	Status	Filled	*Filled*
2.	First Name of Board Member	Lisa	*Marvin*
3.	Last Name of Board Member	Clark	*Rappaport*

4.	Mailing Address	PO Box 315	*229 Hartwood Road*
5.	City	Kauneonga Lake	*Forestburgh*
6.	Zip Code (5 digits only)	12749	*12777*
7.	E-mail address	lclark8656@gmail.com	*marvinrappaport@gmail.com*
8.	Office Held or Trustee	Secretary	*Secretary*
9.	Term Begins - Month	January	*January*
10.	Term Begins - Year (year)	2023	*2022*
11.	Term Expires	December	*December*
12.	Term Expires - Year (yyyy)	2024	*2024*
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No	*Yes*
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/02/2022	*12/22/2021*
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/02/2022	*12/22/2021*
16.	Is this a brand new trustee?	Y	*N*
1.	Status	Filled	*Filled*
2.	First Name of Board Member	Rebecca	*Sari*
3.	Last Name of Board Member	Kemp	*Rosenheck*

4.	Mailing Address	9 Andrea Rd.	*226 Bowers Road*
5.	City	Monticello	*Rock Hill*
6.	Zip Code (5 digits only)	12701	*12775*
7.	E-mail address	rebkemp8136@gmail.com	*srosenheck@earthlink.net*
8.	Office Held or Trustee	Trustee	*Trustee*
9.	Term Begins - Month	January	*January*
10.	Term Begins - Year (year)	2023	*2021*
11.	Term Expires	December	*December*
12.	Term Expires - Year (yyyy)	2025	*2023*
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No	*Yes*
14.	The date the Oath of Office (mm/dd/yyyy) was taken	12/01/2022	*01/05/2021*
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/01/2022	*01/05/2021*
16.	Is this a brand new trustee?	Y	*N*

Trustee Education

Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1.   Trustee Name   Lynn Skolnick   *Lynn Skolnick*

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

2.   Has the trustee participated in trustee   Y   *Y*
education in the last calendar year (2022)?

1.   Trustee Name   Steven Sharoff   *Steven Sharoff*

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

2.   Has the trustee participated in trustee   Y   *Y*
education in the last calendar year (2022)?

1.   Trustee Name   Sari Rosenheck   *Sari Rosenheck*

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

2.   Has the trustee participated in trustee   Y   *Y*
education in the last calendar year (2022)?

1.   Trustee Name   Constance Keller   *Constance Keller*

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

2.   Has the trustee participated in trustee   Y   *Y*
education in the last calendar year (2022)?

1.   Trustee Name   Marvin Rappaport   *Marvin Rappaport*

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

2.   Has the trustee participated in trustee   Y   *Y*
education in the last calendar year (2022)?

1.   Trustee Name   Marcia Raponi   *Marcia Raponi*

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

2.   Has the trustee participated in trustee   Y   *Y*
education in the last calendar year (2022)?

| 1. | Trustee Name | Steve White | *Steve White* |

Note: December 2, 2022 Trustee Training with Grace Riario at EBCPL

| 2. | Has the trustee participated in trustee education in the last calendar year (2022)? | N | *N* |

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

| 11.1 | Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. | Y | *Y* |

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	Town	*Town*
2.	Name of funding County, Municipality or School District	Thompson	*Thompson*
3.	Amount	$878,818	*$867,216*
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	*Y*
5.	Written Contractual Agreement	N	*N*
1.	Source of Funds	Town	*Town*
2.	Name of funding County, Municipality or School District	Forestburgh	*Forestburgh*
3.	Amount	$78,475	*$86,403*

4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	*Y*
5.	Written Contractual Agreement	N	*N*
1.	Source of Funds	Town	*Town*
2.	Name of funding County, Municipality or School District	Bethel	*Bethel*
3.	Amount	$280,788	*$284,022*
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	*Y*
5.	Written Contractual Agreement	N	*N*

11.2	**TOTAL LOCAL PUBLIC FUNDS**	$1,238,081	*$1,237,641*

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$5,755	*$6,189*
11.4	Record all Central Library Services Aid monies received from system headquarters	$0	*$0*
11.5	Additional State Aid received from the System	$0	*$0*

Note: Moved 10,000 to 11.14 and 800 to 11.18

11.6	Federal Aid received from the System	$0	*$1,218*
11.7	Other Cash Grants	$250	*$0*

Note: Annual Meeting Program Award

11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$6,005	*$7,407*

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$0	*$0*

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0	*$0*
11.11	Other Federal Aid	$0	*$0*
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$0	*$0*
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0	*$0*

OTHER RECEIPTS

11.14	Gifts and Endowments	$12,197	*$3,238*

Note: Tianaderrah Foundation donation/grant added (was in 11.5) Plus from AA: $838.15 + 1358.8 = 2196.95

11.15	Fund Raising	$0	*$0*
11.16	Income from Investments	$25,637	*$44,285*
11.17	Library Charges	$2,988	*$2,477*

Note: $2148.17 (as per AA) plus $840 (from 11.7 - Summer Card Purchases) - as per AA emails = $2988.17

11.18	Other	$1,410	*$8,644*

Note: $800 2 Sull Renn grants ($500 Juneteenth $300 Hisp Heritage Month) plus from AA: $579.10 (p.2) + $31.04 (p.5) = $610.14 $800 + 610.14 = $1410.14

11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$42,232	*$58,644*

11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$1,286,318	*$1,303,692*
11.21	**BUDGET LOANS**	$0	*$0*

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0	*$0*
11.23	From Other Funds	$0	*$0*
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0	*$0*
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed)	$1,015,034	*$927,836*
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	$2,301,352	*$2,231,528*

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

| 12.1 | Certified Librarians | $140,715 | *$143,600* |

| 12.2 | Other Staff | $355,326 | *$291,314* |

| 12.3 | **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) | $496,041 | *$434,914* |

Note: A staff wage adjustment was made mid-year & a bonus given to address the inflation rate and staff shortages where existing staff picked up the slack.

| 12.4 | **Employee Benefits Expenditures** | $174,669 | *$163,862* |

| 12.5 | **Total Staff Expenditures (Add Questions 12.3 and 12.4)** | $670,710 | *$598,776* |

COLLECTION EXPENDITURES

| 12.6 | Print Materials Expenditures | $32,897 | *$31,551* |

| 12.7 | Electronic Materials Expenditures | $11,693 | *$13,101* |

| 12.8 | Other Materials Expenditures | $4,194 | *$4,040* |

| 12.9 | **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8) | $48,784 | *$48,692* |

CAPITAL EXPENDITURES FROM OPERATING FUNDS

| 12.10 | From Local Public Funds (71PF) | $1,009 | *$1,879* |

| 12.11 | From Other Funds (71OF) | $0 | *$0* |

| 12.12 | **Total Capital Expenditures** (Add Questions 12.10 and 12.11) | $1,009 | *$1,879* |

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

| 12.13 | From Local Public Funds (72PF) | $5,462 | *$8,687* |

| 12.14 | From Other Funds (72OF) | $0 | *$0* |

12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$5,462	*$8,687*
12.16	Other Disbursements for Operation & Maintenance of Buildings	$85,176	*$79,553*
12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$90,638	*$88,240*

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$10,352	*$11,612*
12.19	Telecommunications	$2,314	*$2,352*
12.20	Postage and Freight	$801	*$550*
12.21	Professional & Consultant Fees	$26,512	*$27,687*

Note: No one professional or consultant was paid more than $10,000.

12.22	Equipment	$0	*$765*
12.23	Other Miscellaneous	$27,435	*$20,090*
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	$67,414	*$63,056*

Contracts/Debt Service/Transfers/Grand Total

12.25	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$34,410	*$35,788*

Note: Note: Includes RCLS Telecommunications fees of $4,293

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$355,862	*$360,063*

| 12.27 | From Other Funds (73OF) | $0 | *$0* |

Other Loans

12.29	Budget Loans (Principal and Interest)	$0	*$0*
12.30	Short-Term Loans	$0	*$0*
12.31	**Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)	$355,862	*$360,063*
12.32	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	$1,268,827	*$1,196,494*

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	$0	*$0*
12.34	From Other Funds (76OF)	$10,000	*$20,000*
12.35	**Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8)	$10,000	*$20,000*
12.36	**Transfer to Other Funds**	$0	*$0*
12.37	**TOTAL TRANSFERS** (Add Questions 12.35 and 12.36)	$10,000	*$20,000*
12.38	**TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.32 and 12.37)	$1,278,827	*$1,216,494*
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022	$1,022,525	*$1,015,034*

| 12.40 | **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26) | $2,301,352 | *$2,231,528* |

ASSURANCE

| 12.41 | The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). | 03/16/2023 | *02/17/2022* |

FISCAL AUDIT

| 12.42 | Last audit performed (mm/dd/yyyy) | 02/09/2023 | *04/14/2021* |

| 12.43 | Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) | 01/01/2022-12/31/2022 | *01/01/2020-12/31/2020* |

| 12.44 | Indicate type of audit (select one): | Private Accounting Firm | *Private Accounting Firm* |

CAPITAL FUND

| 12.45 | Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. | Y | *Y* |

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

| 13.1 | Revenues from Local Government Sources | $0 | *$0* |

| 13.2 | All Other Revenues from Local Sources | $4,285 | *$14,714* |

| 13.3 | **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) | $4,285 | *$14,714* |

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$0	*$16,465*
13.5	Other State Aid	$0	*$0*
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0	*$16,465*

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0	*$0*

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	$10,000	*$20,000*
13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$14,285	*$51,179*
13.10	**NON-REVENUE RECEIPTS**	$0	*$0*
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$14,285	*$51,179*
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$314,468	*$268,854*
13.13	**TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12)	$328,753	*$320,033*

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	$1,093	*$5,565*
14.2	Incidental Construction	$0	*$0*

Other Disbursements

14.3	Purchase of Buildings	$0	*$0*
14.4	Interest	$0	*$0*
14.5	Collection Expenditures	$0	*$0*
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0	*$0*
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$1,093	*$5,565*
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0	*$0*
14.9	**NON-PROJECT EXPENDITURES**	$0	*$0*
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$1,093	*$5,565*
14.11	**BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2022	$327,660	*$314,468*
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$328,753	*$320,033*

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	1.90	*1.90*
16.2	Total Librarians	1.90	*1.90*
16.3	All Other Paid Staff	8.92	*8.52*
16.4	Total Paid Employees	10.82	*10.42*
16.5	State Government Revenue	$5,755	*$6,189*
16.6	Federal Government Revenue	$0	*$1,218*
16.7	Other Operating Revenue	$42,482	*$58,644*
16.8	Total Operating Revenue	$1,286,318	*$1,303,692*
16.9	Other Operating Expenditures	$192,462	*$187,084*
16.10	Total Operating Expenditures	$911,956	*$834,552*
16.11	Total Capital Expenditures	$2,102	*$7,444*
16.12	Print Materials	33,028	*33,703*
16.12a	Total Physical Items in Collection	37,836	
16.13	Total Registered Borrowers	7,196	*6,943*
16.14	Other Capital Revenue and Receipts	$14,285	*$34,714*
16.15	Number of Internet Computers Used by General Public	9	*9*
16.16	Total Uses (sessions) of Public Internet Computers Per Year	4,019	*2,386*

| 16.17 | Wireless Sessions | 67,648 | *32,678* |

Note: covid restrictions lifted in 2022 and library open more hours

| 16.18 | Total Capital Revenue | $14,285 | *$51,179* |

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	7200594210	*7200594210*
17.2	*Interlibrary Relationship Code*	ME	*ME*
17.3	*Legal Basis Code*	LD	*LD*
17.4	*Administrative Structure Code*	SO	*SO*
17.5	*FSCS Public Library Definition*	Y	*Y*
17.6	*Geographic Code*	SU2	*OTH*
17.7	*FSCS ID*	NY0606	*NY0606*
17.8	*SED CODE*	591401700032	*591401700032*
17.9	*INSTITUTION ID*	800000036575	*800000036575*

SUGGESTED IMPROVEMENTS

Library Name:	ETHELBERT B. CRAWFORD PUBLIC LIBRARY	*ETHELBERT B. CRAWFORD PUBLIC LIBRARY*
Library System:	Ramapo Catskill Library System	*Ramapo Catskill Library System*
Name of Person Completing Form:	Mary Paige Lang-Clouse	*Mary Paige Lang-Clouse*

Phone Number:	(845) 794-4660	*(845) 794-4660*
I am satisfied that this resource (Collect) is meeting library needs:	Agree	*Agree*
Applying this resource (Collect) will help improve library services to the public:	Agree	*Agree*

Please share with us your suggestions for improving the *Annual Report.* When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!